



**ANNUAL GENERAL MEETING
9 NOVEMBER 2006**

9.30 am Port Jackson Room
Level 2 Sydney Water Building
115-123 Bathurst Street SYDNEY NSW 2000

Item 1 Welcome

Attendee:	Proxy received from GM of:
Simon Thorn	Coffs Harbour City Council
Greg McDonald	Dungog Shire Council
Bruce Morris	Forbes Shire Council
Carl Peterson	Mid Western Regional Council
Brian Carter	Singleton Council
Doug Hill	Tamworth Regional Council
John Maxwell	Tumut Shire Council
Mike Rayner	Tweed Shire Council
Stewart McLeod	Not received
David Tull	Not received
Tony Holmes	Not received
Wayne Beatty	Not received
David Byrne	Not received
Carmel Krogh	Not received
Kent Boyd	Not received
Jeff Sharp	Not received
Wayne Franklin	Not received
Renee Barbaro	N/A
Gary Mitchell	N/A
Eloise Stanley	N/A

*Resolution: Quorum achieved with eight attendees eligible to vote.
Brian Carter moved that the meeting was in accordance with the
Associations Incorporation Act 1984. Seconded by Simon Thorn.*

Apologies:
Peta Robinson, Acting GM, Bland Shire
Gerald Pieper, GM, Riverina Water
Tony Perry, GM, Central Tablelands
Peter Clifton, Riverina Water
Robert Bell, LGSA

Item 2: Minutes of the Previous Meeting

Resolution: The minutes of the previous meeting were accepted by Carl Peterson. Seconded by David Byrne.

Item 3: Chair's Report

Stewart McLeod's report acknowledged the important contribution of the former Chair, Daryl McGregor to the Water Directorate over the past seven and half years and to the start up of the Water Loss Management Program. The Chair noted that the WLMP has taken up a great deal of time over the past twelve months and that with the employment of a Program Manager less of the Executive Officer's and the Chair's time should now be required. As a result, it is now the opportune time for the Water Directorate to return to the actions on our priority list and continue to work for an efficient and sustainable water industry in NSW.

Resolution: Bruce Morris moved that the Chair's Report was accepted. Seconded by David Byrne.

Item 4: Executive Officer's Report

Gary Mitchell listed the following as highlights over the past 12 months:

- Membership remained strong at 95 member councils;
- Three technical publications produced over the period, including the O&M Manual for STPs – our largest publication to date ;
- Successful announcement of the Water Loss Management Program;
- Involvement in a number of other activities including Water Managers Forums in Narrabri and Sydney, LGSA meetings and conferences and sponsoring two water industry awards.

Resolution: Stewart McLeod moved that the Executive Officer's Report be accepted. Seconded by Carmel Krogh. The Water Directorate staff is thanked for their ongoing commitment.

Item 5: Financial Report

Gary Mitchell advised that new auditors, Liu Madden, had been appointed this year as per the resolution from last year's AGM.

Gary Mitchell advised that a typing error had occurred in the Statement of Income and Expenditure and a new statement was distributed.

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- Income increased slightly due to a rise in membership fees and continued cost sharing with Qld Water Directorate;
- Surplus remained healthy and within the range of 10-15% of total income (previously resolved on 4/2/04).
- Less money was spent than the previous years on completing projects due to the increased workload from the WLMP.
- The retained earnings increased from \$49,605 to \$63,101.

Resolution: Stewart McLeod and Gary Mitchell signed the audited finances. Bruce Morris moved that the Financial Report was accepted. Seconded by Mike Rayner.

Item 6: Annual Review 2005/06

Stewart McLeod commented on the professional design of the Annual Review and the high quality content.

Eloise Stanley advised that the more timely delivery of audited finances this year made the production of the Annual Review easier than previous years.

Resolution: Carl Peterson moved that the Annual Review is accepted. Seconded by Simon Thorn.

Item 7: General Business

Gary Mitchell explained that the new auditors found an “unidentified difference in the Trade Payables balance at year end amounting to \$4,080.00” and asked that the Executive Committee recognised this amount as income in the financial year ending 30 June 2007.

Advice received from the accountant and the auditors is that accepting this unidentified amount as income will mean that any GST that is applicable will need to be paid accordingly.

Resolution: Kent Boyd moved that the unidentified difference in the Trade Payables of \$4,080 is accepted as income for the year to June 2007 and that the GST is paid accordingly on this amount. Seconded by Bruce Morris.

Meeting closed 10.00 am.