



**ANNUAL GENERAL MEETING  
10 NOVEMBER 2011**

9.30 am IPA Boardroom  
Level 14, 447 Kent Street, Sydney NSW 2000

**Item 1**

**Welcome**

**Attendees**

David Steller  
Russell Deans  
Simon Thorn  
Stewart McLeod  
Angus McLean  
David Tull  
Wayne Beatty

**Organisation**

Armidale Dumaresq Council  
Bathurst City Council  
Coffs Harbour City Council  
Dubbo City Council  
Eurobodalla Shire Council  
Griffith City Council  
Orange City Council

**Proxy received from GM of:**

N/A  
Bathurst City Council  
Coffs Harbour City Council  
Warren Shire Council  
N/A  
Griffith City Council  
Orange City Council and Parkes  
Shire Council

Jeff Sharp

Port Macquarie Hastings  
Council

Port Macquarie Hastings  
Council

Greg Finlayson  
Wayne Franklin

Riverina Water  
Rous Water

N/A  
N/A

Carmel Krogh  
Mike Rayner

Shoalhaven Water  
Tweed Shire Council

N/A  
Tweed Shire Council

Eric Poga

Wellington Shire Council

N/A

James Ryan

LGSA

N/A

Sascha Moege

LGSA

N/A

Gary Mitchell

Water Directorate

N/A

Eloise Stanley

Water Directorate

N/A

- o Stewart McLeod welcomed everyone to the ninth Annual General Meeting of the Water Directorate.

**Resolution:**

*Quorum achieved with seven attendees receiving eight proxies to vote. Stewart McLeod moved that the meeting was in accordance with the Associations Incorporation Act, 2009 & the Associations Incorporation Regulation, 2010. Seconded by Simon Thorn.*

**Apologies:**

David Byrne	Cooma-Monaro Shire Council
Doug Hill	Tamworth Regional Council
Greg McDonald	Wyong Shire Council
Mark Armirtharajah	GM, Narrandera Shire Council
Kent Boyd	GM, Parkes Shire Council
Steve McGrath	GM, Coffs Harbour City Council
John Vucic	GM, Cooma-Monaro Shire Council
Ken Trethewey	GM, Cootamundra Shire Council
Ashley Wielinga	GM, Warren Shire Council
Warwick Bennett	GM, Mid-Western Regional Council
Lew Oldfield	Narrabri Shire Council
David Wolfenden	Moree Plains Shire Council
Steve McCoy	Walcha Council

**Resolution:**

*Stewart McLeod moved that the apologies be accepted. Seconded by David Steller.*

**Item 2: Minutes of the Previous Meeting**

- Minutes of the previous AGM were reviewed.

*Resolution: The minutes of the previous meeting were accepted by Stewart McLeod. Seconded by Eric Poga.*

**Item 3: Chair's Report**

Stewart McLeod's report discussed the following:

- The year was spent responding to a number of reports prepared by the NWC, the Productivity Commission and Infrastructure Australia. Overall, we have stated the position of LWUs well but there is more work to be done to avoid further criticism from Federal agencies.
- The State Government's response to the LWU Reform Inquiry has still not been released and now is not any closer with the election of a new government in March.
- The finalisation of the joint WLMP was a huge milestone and the final report submission is currently being completed. Overall the WLMP saved a significant amount of water totaling 5.518 million litres per year.
- Changes on the Executive Committee included the retirement of four representatives at the end of 2010 and the election of four new representatives: Greg Finlayson, Russell Deans, David Steller and Greg McDonald.
- Thanked James Ryan and Sascha Moege from the LGSA for their support and advocacy of the Water Directorate.
- Thanked the staff members, Gary Mitchell and Eloise Stanley, for their continuing excellent support of the Directorate's activities.
- Thanked the Deputy Chair, Carmel Krogh, for her contribution and support.

*Resolution: Stewart McLeod moved that the Chair's Report be accepted. Seconded by David Tull.*

**Item 4: Executive Officer's Report**

Gary Mitchell's report noted the following:

- There was one new member council in 2010/11 – Wyong Shire Council. This brought the membership to 95/103 potential members or 92%.
- Two projects were undertaken and one was distributed to member councils: the *Fire Flow Design Guidelines* were released in June and the *Land Matters Guidelines- Stage 1* will be released shortly.
- The joint Water Loss Management Program continued to be a major focus of the Water Directorate and the LGSA during the year. In recent weeks a lot of time has been spent on the finalisation and publication of the Final Progress Report to the Australian Government.
- Tenders were called for a joint project for the Water Directorate and the Roads and Transport Directorate titled *Land Matters Guidelines*, as discussed above, to address a range of land acquisition issues common and specific to the two Directorates' member Councils.
- The Executive Officer assisted the LGSA as a judge of the Environment Awards.
- The Executive Officer attended various conferences and meetings on behalf of the Executive Committee during the year including hosting the Water Managers' Forum in Orange in 2010.
- During the year Wayne Beatty became the 8th Executive Committee member to attain 10 years of voluntary service. Congratulations to Wayne and all the six remaining original Executive Committee members.

*Resolution: Stewart McLeod moved that the Executive Officer's Report be accepted. Seconded by Wayne Franklin.*

**Item 5: Financial Report**

- Gary Mitchell tabled the financial report and advised that the auditors were satisfied with the accounts and that they had been signed and completed.
- Points of interest included:
  - Accumulated funds increased from approx \$126,782 in 09/10 to approximately \$190,632 in 10/11. The overall surplus is now \$120,000 - \$130,000 which is almost triple the minimum 10-15% range of income as resolved in 2004.
  - Secretariat fee dropped 1% in 09/10 to 16% of income in 10/11.

- Stewart McLeod reiterated his comments from the previous year that we need to pick up momentum and complete more projects to ensure the budget for projects in 2011/12 is spent on new and ongoing high priority actions.

*Resolution: Stewart McLeod moved that the Financial Report be accepted. Seconded by Simon Thorn. Auditors report to be put on the website with the minutes of AGM by the end of November.*

**Item 6: Appointment of Auditors 2009/10 to 2011/12**

- Gary Mitchell advised that this is the second year of a three year appointment of the auditors, LWK Chartered Accountants.
- Gary Mitchell advised that the audit has been concluded and that all finances were duly recorded to the auditor's satisfaction.

*Resolution: Noted.*

**Item 7: Annual Review 2010/11**

- Mike Rayner commented on the professional design of the Annual Review and the high quality content of our eleventh review.
- Eloise Stanley advised that the designers, PDQ Design, continue to deliver excellent designs for a good price.
- Gary Mitchell advised that David Tull had queried his recorded attendance in the Annual Review. On further investigation, Gary Mitchell, advised that an error had been made and that he had apologised to David Tull for the error.

*Resolution: Gary Mitchell to write a letter to David Tull's General Manager at Griffith City Council advising him of the mistake and providing an apology. Stewart McLeod moved that the Annual Review be accepted. Seconded by Carmel Krogh.*

**Item 8: General Business**

- There was no general business raised.

*Resolution: Noted.*

Meeting closed 10.10am.