



**ANNUAL GENERAL MEETING  
4 NOVEMBER 2004**

9.30 am Warragamba Room  
Level 2 Sydney Water Building  
115-123 Bathurst Street SYDNEY NSW 2000

**Item 1**

**Welcome**

Attendees: Daryl McGregor, Doug Hill, Simon Thorn, Brian Carter, Stewart McLeod, Mike Rayner, Jim Fear, David Byrne, Peter Clifton, Gerald Pieper, Greg McDonald, Carl Peterson, Wayne Beatty, Gary Mitchell, Eloise Stanley

**Proxies received from:**

David Byrne on behalf of the Cooma-Monaro GM, Brian Carter on behalf of the Singleton GM, Wayne Beatty on behalf of the Orange Acting GM, Daryl McGregor on behalf of the Albury City GM, Greg McDonald on behalf of the Dungog Acting GM, Stewart McLeod on behalf of the Dubbo City GM, Mike Rayner on behalf of the Tweed Shire Acting GM, Simon Thorn on behalf of the Coffs Harbour GM, Carl Peterson on behalf of the Mid Western Regional Acting GM, Gerald Pieper GM of Riverina Water County Council.

*Resolution: Quorum achieved with ten attendees eligible to vote.  
Stewart McLeod moved that the meeting was in accordance with the Associations Incorporation Act 1984. Seconded by Simon Thorn.*

**Apologies:**

Peter Mowle, Kent Boyd, John Gould, Jeff Sharp, John Griffin, Wayne Collins, David Tamlyn, Leon Patterson, Kevin Tighe, Fabio Giacomini, David Kerslake, Kevin Sheridan, Rob Main

*Resolution: Gary Mitchell advised that Peter Mowle and Craig Moffitt have both resigned from the Executive Committee.  
Apologies moved by Stewart McLeod. Seconded by Simon Thorn.*

**Item 2: Minutes of the Previous Meeting**

*Resolution: The minutes of the previous meeting were accepted by Daryl McGregor.  
Seconded by Carl Peterson.*

**Item 3: Chairman's Report**

Daryl McGregor listed the following as highlights over the past 12 months:

- Successful increase in membership numbers to over 90%
- Strengthened relationship with LGSA NSW.
- Increased profile of the Water Directorate within government departments.

The excellent work undertaken by the following was acknowledged:

- Merv Chapman and Murray Nash, retiring Executive Committee members.
- Chairs of each subcommittee for work completed during the meetings via teleconferences.
- Water Directorate staff for continued professionalism.

*Resolution: Stewart McLeod moved that the Chair's Report was accepted. Seconded by Simon Thorn.*

**Item 4: Executive Officer's Report**

Gary Mitchell listed the following as highlights over the past 12 months:

- Membership increased to over 90% despite council amalgamations.
- Seven publications produced over the period including 3 new publications and four O&M Manual revisions.
- Other initiatives including the Drought Management Workshop with AWA, the young engineer award with AWA and the Water Managers Forum at the LGSA Water Management Conference.

*Resolution: David Byrne moved that the Executive Officer's Report was accepted. Seconded by Stewart McLeod*

**Item 5: Financial Report**

Gary Mitchell presented a copy of the financial statements. He noted:

- Income was reduced slightly from the previous year to \$314,000.
- More money (approx \$99,000) was spent than in previous years on completing projects.
- The retained earnings were reduced from \$97,000 to \$35,000.
- Audited finances are not required under the *Incorporated Associations Act* but are considered important for financial transparency.

*Resolution: New Executive Committee to review auditing arrangements in 2005. Daryl McGregor and David Byrne nominated to sign the audited finances. David Byrne moved that the Financial Report was accepted. Seconded by Simon Thorn.*

**Item 6: Annual Review 2003/04**

Eloise Stanley advised that the Annual Review 2003/04 was distributed to all member councils in October 2004.

All agreed that the presentation looked very professional.

*Resolution: Simon Thorn moved that the Annual Review is accepted. Seconded by Stewart McLeod.*

**Item 7: General Business**

- Stewart McLeod noted that the process of incorporation appears to have been well established.
- Carl Peterson noted that the general profile of the Water Directorate has grown over the last 12 months with more government departments and other organisations referring to the Water Directorate for information.

*Resolution: No action.*

Meeting closed 10am.